

UNIVERSITY GRANTS COMMISSION

Establishments Circular Letter No. 07/2010

No. 20, Ward Place, Colombo 07.

15th November 2010

Vice-Chancellors of Universities, Rectors of Campuses, Directors of Institutes,

Allowance for Director/ Student Support Services & Welfare and Academic Career Guidance Adviser

Your attention is drawn to the Circular No. 933 of 21st October 2010 on Student Support Services & Welfare System in Universities and Circular No. 934 of 21st October 2010 on Strengthening of Career Guidance Services in State Universities.

The following two new posts have been created in terms of the above two Circulars;

- a) Director/ Student Support Services and Welfare (Circular No. 933)
- b) Academic Career Guidance Adviser (Circular No. 934).

The University Grants Commission at its 814th meeting held on 21.10.2010 decided to place the new post of Director/ Student Support Services and Welfare in parallel to the post of Director/Staff Development Centre and place the new post of Academic Career Guidance Adviser in parallel to the post of Senior Student Counsellor and to pay the same allowances paid to the Director/Staff Development Centre and Senior Student Counsellor as follows;

Post	Allowance per month Rs.
Director/Student Support Services & Welfare	-
Number of Students < 1000	1500.00
Number of Students 1000 - 1500	2500.00
Number of Students > 1500	4000.00
Academic Career Guidance Adviser	500.00

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Please take action accordingly.

(Prof. Gamini Samaranavake) Chairman

Copies: 1. Chairman's Office/UGC

2. Vice-Chairman/UGC

3. Members of the UGC

4. Secretary/UGC

5. Deans of Faculties

6. Registrars of Universities

7. Financial Controller/UGC

8. Bursars of Universities

9. Librarians/SAL/AL of the Higher Educational institutions/Institutes

10. Deputy Registrars/Snr. Asst Registrars/Asst. Registrar of Campuses/Institutes

11. Deputy Bursars/Snr. Asst. Bursars/Asst. Bursars of Campuses/ Institutes

12. Chief Internal Auditor/UGC

13. Govt. Audit Superintendents of Universities

14. Snr. Asst. Int. Auditor/Asst/Int. Auditor of HEIs

15. Secretaries of Trade Unions

16. Auditor-General

File No. UGC/IUA/CG/03/09 UGC/IUA/CG/01/09